



**THOMAS L. GARTHWAITE, M.D.**  
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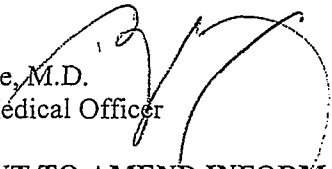
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December 29, 2005

TO: Each Supervisor

FROM:   
Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

SUBJECT: **NOTICE OF INTENT TO AMEND INFORMATION TECHNOLOGY SUPPORT SERVICES MASTER AGREEMENT WORK ORDERS N05-0051 AND N05-0052 TO INCREASE THE FUNDING**

This is to advise you of our intent to request the Internal Services Department to amend the Information Technology Support Services Master Agreement (ITSSMA) Work Orders NO5-0051 and N05-0052 with Illuminous Enterprises, Inc. This is for the Treatment Court and Probation eXchange (TCPX) automated information system designed to support the reporting and statistical needs of the Substance Abuse and Crime Prevention Act (SACPA) of 2000, also known as Proposition 36. The amendment will increase the funding by a total amount of \$276,640. In accordance with ITSSMA Guidelines. Prior Board notice is required for projects that will exceed \$300,000.

**BACKGROUND**

Proposition 36, which was passed by the California voters in November 2000, amended existing drug sentencing laws to require that criminal defendants, convicted of non-violent drug offenses, be placed in drug treatment as a condition of probation instead of incarceration.

The Countywide Criminal Justice Coordination Committee (CCJCC) Proposition 36 Implementation Task Force was named as the lead advisory body, and the Department of Health Services Alcohol and Drug Program Administration was designated as the County's lead agency. These groups are responsible for the development of policy and procedures for implementing and monitoring Proposition 36 among all involved County departments and the Superior Court.

The Treatment Court and Probation eXchange (TCPX) System

In July 2001, the TCPX System was developed to support the reporting and statistical needs of the Superior Court, Probation Department, and the Department of Health Services Alcohol and Drug Program Administration for the implementation of Proposition 36. This included providing real-time client referral/workflow applications from the above agencies to the community-based treatment providers, as well as providing for automated reporting back to the Court and other appropriate agencies.

- Establishing electronic referrals from the Court to the Community Assessment Services Centers (CASCs);
- Recording defendant treatment assessment information;
- Assigning treatment provider(s) based on the participants' needs;
- Standardizing all reports required for participant tracking including progress reports and treatment plans;
- Electronically submitting all participant tracking reports to the courts;
- Providing preliminary statistical information;
- Electronically interfacing to the Court's Trial Court Information System (TCIS);
- Reporting of statistical data based on preliminary County and State requirements;
- Electronically submitting Proposition 36 Probation reports to the Court;
- Capturing and reporting admission statistics for parolees and out-of-County participants;
- Allowing electronic access to all Proposition 36 client reports by the Public Defender and District Attorney;
- Producing preliminary statistical reports and graphs for program admissions, demographics, terminations, and completions;
- Modifying existing statistical reports to reflect the changes in reporting requirements as developed by the California State Department of Alcohol and Drug Programs;
- Electronic interfacing with criminal justice systems within the County; and
- Improving efficiency and optimizing system performance.

The Work Orders were originally executed for Phase I services for the period of July 25, 2001 to March 30, 2002 for \$147,060 each. Two Work Orders were developed and approved to separate the costs and track payments for two consultants working on the project. In order to complete Phase II and III for the project, the Work Orders were amended pursuant to the following Board Notices:

- √ February 22, 2002 - added \$288,000 to each Work Order and extended the period of performance through June 30, 2003; and
- √ April 24, 2003 – added \$240,679 to each Work Order and extended the period of performance through June 30, 2004.
- √ April 12, 2004 - added \$341,358 to each Work Order and extended the period of performance through September 30, 2005.

The term of the Work Orders was subsequently extended through June 30, 2006 with no additional increase in the Work Order amount at the time.

## **SCOPE OF WORK**

The requested Work Order Amendments will allow for additional consultant support, for necessary TCPX enhancements over the next seven months including:

1. Analysis of Proposition 36 recidivism data for County and State Agencies;
2. Preliminary analysis of Los Angeles County Proposition 36 Parolee information received from the State; and
3. Improving efficiency and optimizing system performance.

## **JUSTIFICATION**

The State Department of Alcohol and Drug Programs has mandated specific reporting guidelines for Proposition 36. The TCPX automated information system was developed to assist the County of Los Angeles in tracking their Proposition 36 participants and providing information to the State in a timely manner. The State and County Departments involved in the monitoring of Proposition 36 participants have developed additional business requirements which need to be integrated into the current system. There are no County employees with the necessary skills to perform these services. Failure to incorporate these changes will seriously impede the County's ability to

comply with new State requirements, as well as monitor the success rates of Proposition 36 program participants. Extending the existing Work Orders and retaining the services of the current consultants will ensure that those agencies responsible for the implementation and on-going operation of Proposition 36 can continue to respond to the needs of the State and the County in an expeditious manner.

#### **FISCAL IMPACT**

The consultant's hourly rate remains the same. The current Work Order(s) expire on June 30, 2006 and this action will increase the funding to cover the remaining months through June 30, 2006. The proposed amendments increase the funding for each work order by \$138,320 for a total increase of \$276,640 for the remaining period through June 30, 2006. This represents an increase to the combined maximum amount of the Work Orders from \$2,034,194, to \$2,310,834.

The funding for TCPX is supported through the County's Proposition 36 allocation with no Net County Cost.

Funds received pursuant to the County's allocation for Proposition 36 provide the necessary financial resources to expand and enhance the Systems used for reporting and statistical gathering of data between the Court, Probation Department, and the Department of Health Services Alcohol and Drug Program Administration.

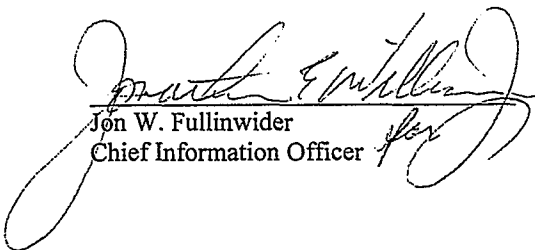
#### **CLOSING**

Consistent with ITSSMA policies and procedures, we are informing your Board of our intention to increase the maximum amount of these two Work Orders. In two weeks time we will instruct ISD to proceed with the amendments.

If you have any questions or need more information, please contact David Hoang, Information Systems Director, Alcohol and Drug Program Administration at (626) 299-4545.

TLG:dh

NOTED AND APPROVED:

  
Jon W. Fullinwider  
Chief Information Officer

01/19/2006  
Date